



KENYA UTALII COLLEGE

Gateway to International Careers in Hospitality & Tourism

We invite applications from qualified candidates for the following full-time self-sponsored and part-time short courses to be conducted in our campuses: Main campus (Thika Super Highway), Nairobi town (Utalii House), Mombasa (Trade Centre) and Kisumu (Mega City). The courses target individuals interested in a career in the hospitality and tourism Industry. In addition, the courses target personnel working in various service sectors who wish to enhance their professional knowledge and skills; to keep abreast with the trends and expectations in the industry.

MAY, 2020 INTAKE, SELF-SPONSORED FULL-TIME / PART-TIME COURSES

Self-Sponsored Full-Time/Short Courses	Requirements	Duration	Mode of study	Fees per Annum		Date	Venue/ Campus
				Kenyan s (Kshs)	Non- Kenya ns (US\$)		
Certificate in Food & Beverage Service and Sales	KCSE Aggregate C-, English C- or any other equivalent qualification.	1 ½ yrs	Full Time	166,700	8,000	May, 2020	Main ,Kisumu & Mombasa campus
Certificate in Housekeeping & Laundry	KCSE Aggregate C-,English C- or any other equivalent	1 ½ yrs	Full Time	160,700	8,000	May, 2020	Main Campus
Certificate in Front Office Operations	KCSE Aggregate C-, English C-, and Mathematics/Bus. Studies D+ or any other equivalent qualification.	1 ½ yrs	Full Time	156,700	8,000	May, 2020	Main Campus
Front Desk Techniques	KCSE / 'O' Level Certificate	3 Months	4.00 pm - 6.00 p.m.	40,000	670	May, 2020	Main, Kisumu & Mombasa Campus
Hotel Information Systems (Opera)	KCSE / 'O' Level Certificate	2 Months	4.00 pm - 6.00 p.m.	35,000	670	May, 2020	Main Campus
Food & Beverage Control	KCSE / 'O' Level Certificate	2 Months	4.00 pm - 6.00 p.m.	35,000	670	May, 2020	Main Campus
Cake Making & Decoration	KCSE/ 'O' Level Certificate	1 Month	Full Time	50,000	1,000	May, 2020	Kisumu & Mombasa Campus
Pastry and Bakery	KCSE / 'O' Level Certificate	1Month	Full Time	50,000	1000	June, 2020	Kisumu & Mombasa Campus
Kitchen Operation Techniques	KCSE / 'O' Level Certificate	1Month	Full Time	50,000	1000	June, 2020	Kisumu & Mombasa Campus
Food Safety and Hygiene Practices in Food Establishment	KCSE/'O' Level Certificate	1 Month	4.00 p.m. - 7.00 p.m.	50,000	1,000	May, 2020	Main Campus
Supervisory Management in Organizations	Preference given to those with working experience	3 Months	4.00 pm - 6.00 p.m.	45,000	890	May, 2020	Town, Kisumu & Mombasa Campus
Food & Beverage Service Supervision	Preferably KUC graduates of Short Course in Banqueting, Basic F&B Service, minimum working experience of 1 year as: Captains, F&B Supervisors, Assistant Headwaiters/Waitresses	3 Months	4.00 pm - 6.00 p.m.	30,700	670	May, 2020	Main & Mombasa Campus
Banqueting Operation Techniques	KCSE / 'O' Level Certificate	3 Months	10.00 am -1.30pm	40,000	670	May, 2020	Main & Mombasa Campus
Barista	KCSE/ 'O' Level	3 Months	10.00q.m-1.30pm	40,000	670	May, 2020	Main Campus
Bar Operations Techniques	KCSE / 'O' Level Certificate	3 Months	4.00 pm - 6.00 p.m.	40,000	670	May, 2020	Main & Mombasa Campus
Housekeeping Operations Techniques	KCSE / 'O' Level Certificate	3 Months	4.00 pm-6.00p.m	40,000	670	May, 2020	Main, Mombasa & Kisumu Campus
Laundry and Dry-Cleaning Operations Techniques	KCSE / 'O' Level Certificate	3 Months	4.00 pm-6.00p.m	35,000	670	May, 2020	Main Campus

Customer Care	KCSE / 'O' Level Certificate	2Months	4.00pm- 6.00p.m	35,000	670	May, 2020	Town Campus
Travel Agency Techniques(foundation)	KCSE / 'O' Level Certificate	6 Months	10.00a.m- 12.00pm	56,000	1,225	9/03/2020	Town & Mombasa Campus
Travel Agency Techniques (Consultancy)	KCSE / 'O' Level Certificate	6 Months	4.00pm-6.00pm	51,000	1,115	9/03/2020	Main & Mombasa Campus
Airline Cabin Crew	KCSE/ 'O' Level Certificate	6 Months	12.00 pm-2.00 pm	61,000	1333	9/03/2020	Town Campus
Basic Certification course for practicing Tour Guides	Practicing guides with at least two years working experience, KCSE certificate or equivalent holders, registered in a tourism industry association or CBO. Must be a Kenyan Resident	1 month	Full Time	47,500		3/02/2020	Main Campus

Requirements:

Letter of application/Application Form, KCSE / 'O' Level Certificate, School leaving Certificate, 2 Passport-Size Photographs, Photocopy of National Identity Card.

Registration Fee of Kshs.1,000/= for Kenyans, US\$50 for non-Kenyans and Kshs. 2,000 for Basic Certification Tour Guides course (payable by bankers cheque or cash deposit to Co-operative Bank of Kenya, Stima Plaza Branch, A/C 01129070937100), Kenya Utalii College foreign currency Account: Barclays Bank of Kenya, Queensway House Branch, Account No: 022-7003324, Swiftcode: BARCKENX. **Letters of Application should be addressed to:**

Kenya Utalii College, P. O. Box 31052-00600, Nairobi

Attention: Head of Admissions & Industrial Training

Mobile Line: **0722-205891/2, 0733 410005**

E-mail: admissions@utalii.ac.ke,

Website: www.utalii.co.ke

Or Hand delivery to: Mombasa Campus at Mombasa Trade Centre, 4th and Terrace Floors, Nkrumah Road Mobile Line: 0772-247605 Email: utaliiimsacampus@gmail.com,

Wireless Line: 020-2499248

Or

Hand delivery to: Town Campus at Utalii House Building, Ground Floor, Uhuru Highway

Email: towncampus@utalii.ac.ke

Tel: **020-2180026**

Or Kenya Utalii College, Kisumu Campus, Mega City, Mezzanine Floor P. O. Box 19470-40123, Kisumu Email:

ksmcampus@utalii.ac.ke Mobile Line:

0706-847278