



KENYA UTALII COLLEGE

Gateway to international careers in hospitality and tourism



We invite applications from qualified candidates for the following part-time short courses to be conducted at our campus along Thika Super Highway, Nairobi. The course targets individuals interested in a career in the hospitality and tourism industry. In addition, the courses target personnel working in various service sectors who wish to enhance their professional knowledge and skills to keep abreast with the industry trends and expectations.

JANUARY, 2024 INTAKE – SHORT COURSES						
Course Description	Requirements	Duration	Time	Fees in Kshs. (Kenyans)	Fees in USD (Non-Kenyans)	Dates
French Level 1	KCSE/'O' Level	3 Months	2.00pm -4.00pm	30,000.00	670	15/1/2024
German Level 1	KCSE/ 'O' Level	3 Months	2.00pm- 4-00 pm	30,000.00	670	15/1/2024
Front Desk Techniques	KCSE / 'O' Level	3 Months	4.00pm - 6.00pm	40,000.00	670	15/1/2024
Hotel Information Systems (Opera)	KCSE / 'O' Level	2 Months	4.00pm- 6.00 pm	35,000.00	670	15/1/2024
Food & Beverage Control	KCSE/'O" Level	3 Months	4.00pm -6.00 pm	40,000.00	670	15/1/2024
Cake Making & Decorations	KCSE/ "O" Level	1 Month	Full Time	65,000.00	1360	1/3/2024
Kitchen Operations Techniques	KCSE/'O" Level	1 Month	Full Time	65,000.00	1360	4/3/2024
Pastry & Bakery Techniques	KCSE/ 'O' Level	1 Month	Full Time	65,000.00	1360	8/4/2024
Food & Beverage Service Supervision Techniques	Preference given to those with working experience or done Banqueting Course	3 Months	4.00pm - 6.00pm	40,000.00	670	15/1/2024
Supervisory Management in Organizations	Preference given to those with working experience	3 Months	4.00pm - 6.00pm	45,000.00	890	15/1/2024
Barista & Bar Tending Course	KCSE / 'O' Level	3 Months	4.00 pm - 6.00pm	40,000.00	670	15/1/2024
Banqueting & Events Techniques Course	KCSE/ 'O' Level	3 Months	4.00pm - 6.00pm	40,000.00	670	15/1/2024
Housekeeping Operational Skills	KCSE / 'O' Level	3 Months	4.00 pm - 6.00pm	46,000.00	900	15/1/2024
Professional Homecare Management Program	KCSE / 'O' Level	1 Month	4.00pm - 6.00pm	36,000.00	670	15/1/2024
Laundry and Dry-Cleaning Operational Skills	KCSE / 'O' Level	3 Months	4.00 pm - 6.00pm	45,000.00	890	15/1/2024
Customer Care	KCSE / 'O' Level	2 Months	4.00pm- 6.00 pm	35,000.00	670	15/1/2024
Travel Agency Techniques (Foundation)	KCSE / 'O' Level	6 Months	4.00pm - 6.00pm	56,000.00	1,225	11/3/2024
Travel Agency Techniques (Consultancy)	KCSE / 'O' Level	6 Months	4.00pm - 6.00pm	51,000.00	1,115	25/3/2024
Airline Cabin Crew	KCSE/ 'O' Level	6 Months	4.00 pm - 6.00pm	61,000.00	1,335	11/3/2024
Basic Certification course for Practicing Tour Guides	Practicing guides with at least two years working experience, KCSE certificate or equivalent holders, registered in a tourism industry association or. Must	1 Month	Full Time	58,500.00		4/2/2024

	be a Kenyan Resident					
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TO APPLY:

Visit our website: www.utalii.ac.ke. Go to application and apply for a program of your choice as per your qualifications. Please attach scanned copies of your KCSE / O' Level Certificate, School Leaving Certificate and National Identity Card/Birth Certificate.

You should also provide reliable email and telephone contact.

1. Deposit a non-refundable application fee of **Kshs. 1000/=** (or **US\$50**-for non-Kenyans) and **Kshs. 2,000/=** for Basic Certification Tour Guides Course in any branch of the Co-operative Bank. The account details are indicated below:

Bank	Cooperative Bank of Kenya
Branch	Stima Plaza
Account Name	Kenya Utalii College Fees Account
Account No.	01129070937100

Pay Bill Number	222222
Account Number	KUCC2-Your name

NB: Application from candidates not meeting the specific academic requirements will not be acknowledged.

For more enquiries contact:

: **Head of Admissions**
: **Email: admissions@utalii.ac.ke**
: **Website: www.utalii.ac.ke**
Mobile: 0722205891/2, 0733410005



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