



KENYA UTALII COLLEGE

Gateway to International Careers in Hospitality & Tourism

ADVERTISEMENT POSITION REQUIRED

PRINCIPAL AND CHIEF EXECUTIVE OFFICER

(REFERENCE: KUC/7/1/1/10/2023)

Kenya Utalii College (KUC) is Africa's premier hospitality and tourism institution with over 70,000 graduates to date. The College is a state corporation established under the Tourism Act, 2011.

In its quest to continuously match the dynamic global demand, the Council of the College has embarked on a transformative agenda for the institution. Accordingly, the Council is looking for a competent and passionate professional to fill the position of Principal and Chief Executive Officer.

PROFESSIONAL REQUIREMENTS

1. Must be a holder of an advanced degree in tourism or hospitality management or a related discipline from a University recognised in Kenya
2. Have at least 10 years' experience in Tourism, Hospitality or related sector
3. Membership of a recognised and respected professional body or organization
4. Comply with chapter six of the Kenyan constitution 2010

DETAILS OF THE POSITION

The College Council is looking for a dynamic leader and strategic thinker with excellent hospitality & tourism experience and proven ability to identify and capitalize on economic opportunities in a changing environment. For more details on the job description, please visit our website: www.utalii.ac.ke

TERMS OF OFFER

The successful candidate's appointment will be as follows:

1. Job Grade KUC 1
2. Salary scale of Kes.289,417 X 11,163-300,580 X 11,163-311,744 X 11,163-322,907 X 11,163-334,070 X 11,163-345,233 X 11,163-356,397 X 11,163-367,560 per month.
3. Shall be appointed on an initial contract period of five (5) years, renewable once subject to satisfactory performance, achievement of defined targets and outcomes.
4. In addition, an attractive remuneration package will be offered in accordance to the institution and the Public Service Commission (PSC) guidelines.

APPLICATION

Applicants should send hard copies or e-mail their application and detailed Curriculum Vitae (CV) with copies of certificates, indicating qualification, working experience, current position and remuneration, names of at least three (3) professional referees and day-time telephone number by indicating the position applied for and vacancy reference number as the subject heading to chairman.council@utalii.ac.ke.

Candidates who meet the above requirements should submit their applications to reach us not later than **Wednesday 22nd November, 2023** and addressed as follows:

**The Chairman, Council
Kenya Utalii College
Off Thika Super Highway
P. O. Box 31052-00600
NAIROBI**

E-mail address: chairman.council@utalii.ac.ke

KUC is an equal-opportunity employer committed to diversity and gender equality. Persons with disability are encouraged to apply. Canvassing will automatically lead to disqualification. **Only shortlisted candidates will be contacted.**

COMPLIANCE REQUIREMENT

In accordance with the Employment (Amendment) Act, 2022, the College will require candidates it wishes to enter into a written contract of service with to comply with Chapter Six of the Constitution by submitting mandatory compliance and clearance certificates from the relevant entities.

DECLARATION OF SENIOR VACANT POSITIONS

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No	Vacant post	Reference	Grade KUC	Terms of Service	No of post
1	Director, Academic Affairs	KUC/7/1/2/10/2023	2	Three (3) years contract renewable once subject to performance and retirement age	1
2	Corporation Secretary & General Manager Legal Services	KUC/7/1/3/10/2023	2	Three (3) years contract renewable once subject to performance and retirement age	1
3	Director Strategy, Partnership & Enterprise	KUC/7/1/4/10/2023	2	Three (3) years contract renewable once subject to performance and retirement age	1
4	General Manager, Corporate Services	KUC/7/1/5/10/2023	2	Three (3) years contract renewable once subject to performance and retirement age	1
5	General Manager, Internal Audit & Risk Assurance	KUC/7/1/6/10/2023	2	Three (3) years contract renewable once subject to performance and retirement age	1
6	Deputy Director Curriculum Development, implementation, Monitoring & Evaluation	KUC/7/1/7/10/2023	2	Three (3) years contract renewable once subject to performance and retirement age	1
7	Manager Strategy, Partnership & Planning	KUC/7/1/8/10/2023	3	Three (3) years contract renewable once subject to performance and retirement age	1
8	Manager Property and Estate Management	KUC/7/1/9/10/2023	3	Three (3) years contract renewable once subject to performance and retirement age	1
9	Manager Human Resource & Administration	KUC/7/1/10/10/2023	3	Three (3) years contract renewable once subject to performance and retirement age	1
10	Manager Information, Communication & Technology	KUC/7/1/11/10/2023	3	Three (3) years contract renewable once subject to performance and retirement age	1

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