KENYA UTALII COLLEGE, NAIROBI

BURSARY APPLICATION FORM

(NB: incomplete forms will not be considered)

PART 1: STUDENT PERSONAL DETAILS

Full Name: .....
Last First Middle

Gender: Male ☐ Female ☐

Date of Birth: .....**ID No** ..... **Tel No:** .....

Residence: ..... **Location:** .....**County:** .....

Course: ..... **Admission No:** ..... **Year of Study/Semester:**.....

Total Fees per Year: Kshs ..... **Amount Paid: Ksh.** .....

Outstanding Balance: Kshs..... .....**Amount applied for: Kshs** .....

(In words): .....

PART 2: FAMILY/GUARDIAN INFORMATION

(a) (i) Parents; Both alive? ☐ Both deceased ☐ one deceased ☐

(ii) Students from Single Parent

Is your parent alive Yes ☐ No ☐

If deceased attach photocopies of Death Certificate or Burial Permit?

(b) Details of Parents

i. Father's Name: .....

Occupation/Profession: ..... Tel; No.....

ii. Mother's Name: .....

Occupation/Profession: ..... Tel; No.....

(c) Details of Guardian

Name:.....Occupation/Profession: ..... Tel No: .....

Relationship: .....

(d) Details of Siblings

1) How many brothers and sisters do you have? .....

2) How many are working? .....

3) How many are in Secondary School? .....

4) How many are in tertiary Institutions? .....

Details of Siblings in Learning Institutions: (Below 22 years)

	NAME	SEX	AGE	NAME OF INSTITUTION	YEAR OF STUDY	FEES PER YEAR (Kshs.)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

PART3: REFEREES

(a) Name of Secondary School.....

Name of the current School Principal.....**Tel No**.....

School Principal's comments:

(i) Did the student have any difficulties in paying fees? Yes ☐ No ☐

(ii) If yes, how did he/she pay the fees? .....

.....

....

Signature & Stamp **Date**

b. Name of your location..... **Name of the Chief**.....

Tel. No..... **Address**.....

Chief's comments: .....

....

Signature & Stamp **Date**

PART 4: DECLARATION

(a) Student's Declaration:

I declare that the information given is true to the best of my knowledge:

Signature: ..... **Date:** .....

(b) Parent's/Guardian's Declaration:

I declare that I have read this form/this form has been read to me and I hereby confirm that the information given herein is true to the best of my knowledge.

Name: .....**Signature:** ..... **Date:** .....

(c) Head of Examinations Department Declaration

Academic Performance:

Distinction ☐ Credit ☐ Pass ☐ Fail ☐

Name:.....**Sign & Stamp:** ..... **Date:** .....

(d) Head of Department Declaration/ Comments:

Student's Conduct:

Excellent ☐ V. Good ☐ Good ☐ Fair ☐ Poor ☐

Comments: .....

Name:.....**Sign & Stamp:** ..... **Date:** .....

PART 5: FOR OFFICIAL USE ONLY

Recommended/Not recommended for Bursary

Bursary Awarded: Kshs. .... **(In words)** .....

.....

Fees Committee Chairman's Name: .....

Signature & Stamp: ..... **Date:** .....